



The Video Copy Company  
821 Chorley Old Road  
Bolton, BL1 5SL  
Tel: 01204 847974

Email: [info@thevideocopycompany.com](mailto:info@thevideocopycompany.com)

## Your Details

Please print and complete this "Your Details" form. If you require multiple services in one order (eg if you are sending us Videos Tapes and Cine in the same package) you only need to complete this form once.

Please print complete the Order Form on page 2 for each service that you require.

Once we receive your order we will check the pricing and get back to you with any additional costs if repairs are required.

If you are ordering more than one service, we may be able to reduce your overall postage costs once we have fully assessed your order.

**Don't worry if you are confused, just let us know what it is that you need and we will work it all out for you!**

### Payment:

We will contact you for payment once your order has been completed. Payment can be made by the majority of UK Debit or Credit Cards over the phone, PayPal and Bank Transfer. Unfortunately, we can no longer accept cheques.

### Despatch:

When all work is completed, we will send your copies/conversions to you by post or courier, and once you acknowledge receipt of them, we will then return your original items (**if you require them**). This is in case anything gets lost in the post.

**IMPORTANT:** Tick if you'd like your original items returning, otherwise we will destroy them 30 days after your receipt of the transfer.

Postage/courier costs:	Order Value:	Delivery of copies/conversions:	Return of originals:
	Up to £25.00	£4.50	£1.75
	Up to £75.00	£6.50	£2.75
	Over £75.00	F.O.C.	F.O.C.

Please print all information clearly in block capitals

Name: _____
Address: _____ _____ _____ _____
Email: _____
Phone: _____
Mobile: _____

Any Additional Comments:

Promo Code:

**NB we are not VAT registered. The prices quoted are the prices you pay.**

## CD Duplication and On-Disc Printing (CDR 700mb)

Please print and complete one order form per master.

Project title:

If you need us to author the master disc for you, please contact us; prices start from £15.00.

**If you already have a master disc, don't forget to send it with your order form. A master disc can be CDR or CDRW.**

Glass-mastered discs can be duplicated but only if you own the copyright to the disc and the content, and the disc does not have copy protection.

<b>Duplication and Print</b>	<b>1 to 9</b>	<b>10 to 50</b>	<b>51 to 100</b>	<b>101 to 250</b>	<b>251 to 500</b>	<b>501 to 1000</b>	<b>1001+</b>
<b>No Print Required (each)</b>	£5.50	£1.50	£1.25	£1.00	£0.90	£0.80	P.O.A
Quantity Required							
<b>Basic Logo/Text (each)</b>	£6.00	£1.75	£1.50	£1.25	£1.10	£1.00	P.O.A
Quantity Required							
<b>Full Colour (each)</b>	£6.50	£2.00	£1.75	£1.50	£1.25	£1.15	P.O.A
Quantity Required							
<b>Watershield, Add (each)</b>	£0.45	£0.45	£0.45	£0.40	£0.40	£0.40	P.O.A
Quantity Required							
<b>Gold Archive, Add (each)</b>	£2.50	£2.50	£2.50	£2.40	£2.40	£2.40	P.O.A
Quantity Required							

### Print Only

We also provide a Print Only service, where we will supply blank CDRs with the artwork printed on the disc face so the content can be burned as and when required. Please contact us for these prices.

### Cases

<b>Clear Plastic Wallet (each)</b>	Included	£0.15	£0.15	£0.15	£0.15	£0.15	P.O.A
Quantity Required							
<b>Standard DVD Library (each)</b>	Included	£0.30	£0.30	£0.30	£0.30	£0.30	P.O.A
Quantity Required							
<b>Slimline Jewel (each)</b>	Included	£0.20	£0.20	£0.20	£0.20	£0.20	P.O.A
Quantity Required							
<b>Standard Jewel (each)</b>	Included	£0.25	£0.25	£0.25	£0.25	£0.25	P.O.A
Quantity							

### Disc Face Artwork Design Service

<b>Basic Logo/Text</b>	£15
<b>Full Colour</b>	Prices start from £30

**Case sleeve and insert printing and design service is available upon request**

<b>Total Due Before Postage</b>	
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We will also keep a Gold Archive Master disc in case you require further copies unless you instruct us otherwise

Tick if you'd like your original items returning, otherwise we will destroy them 30 days after your receipt of the transfer.

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	Up to £75.00	£6.50	£2.75
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