



The Video Copy Company
821 Chorley Old Road
Bolton, BL1 5SL
Tel: 01204 847974

Email: info@thevideocopycompany.com

Your Details

Please print and complete this "Your Details" form. If you require multiple services in one order (eg if you are sending us Videos Tapes and Cine in the same package) you only need to complete this form once.

Please print complete the Order Form on page 2 for each service that you require.

Once we receive your order we will check the pricing and get back to you with any additional costs if repairs are required.

If you are ordering more than one service, we may be able to reduce your overall postage costs once we have fully assessed your order.

Don't worry if you are confused, just let us know what it is that you need and we will work it all out for you!

Payment:

We will contact you for payment once your order has been completed. Payment can be made by the majority of UK Debit or Credit Cards over the phone, PayPal and Bank Transfer. Unfortunately, we can no longer accept cheques.

Despatch:

When all work is completed, we will send your copies/conversions to you by post or courier, and once you acknowledge receipt of them, we will then return your original items (**if you require them**). This is in case anything gets lost in the post.

IMPORTANT: Tick if you'd like your original items returning, otherwise we will destroy them 30 days after your receipt of the transfer.

Postage/courier costs:	Order Value:	Delivery of copies/conversions:	Return of originals:
	Up to £25.00	£3.50	£1.00
	Up to £75.00	£5.50	£2.00
	Over £75.00	F.O.C.	F.O.C.

Please print all information clearly in block capitals

Name: _____
Address: _____ _____ _____
Email: _____
Phone: _____
Mobile: _____

Any Additional Comments:

Promo Code:

NB we are not VAT registered. The prices quoted are the prices you pay.

Audio Transfers (Audio Cassette Tape and Audio MiniDisc)

Please print and complete this order form. If you do not understand any parts of this form, don't hesitate to contact us.

	Number of Tapes Provided	Quantity	Price (each)	Sub Total
Transferred to Standard Audio CDR Playback on stereo, system and car CD player	1		£10.75	
	2-10		£9.25	
	11-100		£8.25	
	101+		£6.25	

Transferred to Standard CDR WAV Data CD For use in computer	1		£10.75	
	2-10		£9.25	
	11-100		£8.25	
	101+		£6.25	

Transferred to USB Flash Pen WAV Files For use in computer	1		£10.75	
	2-10		£9.25	
	11-100		£8.25	
	101+		£6.25	

Are you providing a storage device?	
Yes	No *

Transferred to Standard CDR MP3 Data CD Computers/MP3 players	1		£10.75	
	2-10		£9.25	
	11-100		£8.25	
	101+		£6.25	

Are you providing a storage device?	
Yes	No *

Do any of your tapes need repairing?		From £10.00	We will contact you to confirm
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Additional Copies (if not required please leave blank)	Quantity	Price	Sub Total
Standard CDR		£4.00 each	
Gold Archive CD		£6.50 each	

* If you would prefer us to supply your external storage device, the prices are as follows:

Storage Prices	Quantity	Price (each)	Sub Total
700MB CDR (WAV = 1hr 20mins / MP3 = 4.5hrs**)		F.O.C.	
4.7GB DVD-R (WAV = 8hrs / MP3 = 30hrs**)		F.O.C.	
32GB USB Pen (WAV = 45hrs / MP3 = 216hrs**)		£10.00	
64GB USB Pen (WAV = 87hrs / MP3 = 421hrs**)		£20.00	
500GB USB Hard Drive (WAV = 703hrs / MP3 = 3391hrs**)		£50.00	
1TB USB Hard Drive (WAV = 1408hrs / MP3 = 6746hrs**)		£60.00	

** Storage requirements are approximated. Our WAV files are encoded at 48000 Hz and our MP3 files at 320 kbs, but we may reduce this to get all the footage on your device.

For USB or Hard Drive storage only: Are you using a PC or Mac	PC	Mac
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Total Due Before Postage and Repairs	
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Tick if you'd like your original items returning, otherwise we will destroy them 30 days after your receipt of the transfer.

Postage/courier costs:	Order Value:	Delivery of copies/conversions:	Return of originals:
	Up to £25.00	£3.50	£1.00
	Up to £75.00	£5.50	£2.00
	Over £75.00	F.O.C.	F.O.C.

Total Due Including Postage, Before Repairs	
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